



2004

JAMHURI YA MUUNGANO WA TANZANIA

**FOMU YA MAOMBI YA LESENI YA BIASHARA
(BUSINESS LICENCE APPLICATION FORM)**

Imetolewa na kifungu cha 11(1) cha sheria ya Leseni za Biashara Na. 25 ya 1972- (Issued under section 11 (1) of Business Licencing Act No. 25 of 1972

- (i) Jaza fomu mbili(2) kwa maombi ya leseni Kundi "A" na fomu moja (1) kwa kundi "B". Futa isiyohusika kila kwenye alama ya nyota*(Fill in two(2) forms for licences in schedule "A" and one,(1) for schedule "B"
- (ii) Maombi yanayorudiwa yapelekwe moja kwa moja kwa ofisa mtoaji leseni anayehusika(angalia makundi "A" na "B" ukurasa 3 – 4) kwa uamuzi baada ya kujazwa na mwombaji. (Applications for renewal should be sent directly to relevant licensing officer – (see schedule "A"and "B" page 3 and 4)
- (iii) Maombi mapya yanayopitia ngazi zote za mwanzo(Tazama kifungu(14) ni yale ya Kundi B pekee (Item No. 14 (i)- (ii) applies to new licences in schedule "B" only).
- (iv) Leseni itakayotolewa bila kukamilika ngazi zinazoihusu haitatambuliwa kuwa leseni halali.(Any Licence if issued without under going the prescribed procedures is illegal)
- (v) Mwombaji atakayetoa maelezo ya uongo atashitakiwa na/au ombi lake kukataliwa, (an applicant who gives false information may be sued or his application may be rejected)
- (vi) Viwango vya ada za leseni vitarekebishwa mara kwa mara kulingana na Kifungo cha 8(2) cha Sheria ya Leseni za Biashara Na. 25 ya mwaka 1972(Licence fee will be reviewed from time to time as per section 8(2) of Act 25 of 1972)
- (vii) Maombi ya leseni yasihusishwe na ulipaji wa michango au malipo mengine yoyote yasiyohusu sheria hii, isipokuwa ada ya leseni ya biashara,faini au adhabu pale inapohusika chini ya sheria hii. (Compulsory- Collection of fees/contributions from applicant other than those prescribed in the schedule to Act. 25 of 1972 and in the current finance Act are illegal)

1. Jina la Mwombaji(Taja kama ni Kampuni, Jina la biashara au mtu binafsi(Name of applicant- Co;or natural person).....
2. Namba ya Hati ya Kuandikishwa(Reg.Cert. of Incorp.No.)
.....
3. Uraia wa mwenye biashara(mwenye hisa)(Shareholder s. citizenship)
.....
4. Anuani ya Posta (Postal Address.....
*Miji/Kijiji (Town/Village).....Simu (Telephone).....
Fax No..... E.Mail.....
5. Wilaya (District).....Kata (Ward).....
Mtaa (Street).....
6. Namba ya kiwanja cha biashara (Business Premises) Plot No.....Block.....

- Nyumba Na.(House No).....
7. Namba ya leseni iliyomalizika(iwapo ni ombi jipya andika (mpya) (No. of previous licence/state if new)..... Tarehe ilipotolewa (date of issue).....tarehe ya mwisho kutumika (expiry date)..... Ada iliyolipwa (fee paid).....
8. Namba ya mlipa kodi(tax Payer Identification Number)
TIN
9. Jina la 'Mkurugenzi au meneja(Director's/ Manager's name)
.....
10. Aina ya biashara inayoombwa(line of business being applied for).....
(Tazama baadhi ya makundi ya aina za biashara kwenye fomu hii uk. 3-4(see some of Business categories/lines in this form page 3-4). kama aina ya leseni unayoomba haipo katika orodha, iandike (if the line is not listed-simply write it).
11. Ikiwa leseni inayoombwa ni kwa ajili ya tawi (branch) la biashara yako basi eleza:(state whether it is Branch/Subsidiary Licence)
(i) Namba ya leseni yako Kuu(No. of principal licence).....
(ii) Ada iliyolipwa (fee paid)
12. Umewahi kuhukumiwa kwa kosa lolote la jinai katika miezi kumi na miwili iliyopita? Ndiyo/Hapana. Kama ndiyo eleza kosa (have you ever been convicted for any criminal offence for the last 12 months? Yes/No. Explain if yes
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13. Uthibitisho wa Mwombaji: (Certificate of Applicant);
Ninathibitisha/Tunathibitisha kwamba yote yaliyoelezwa hapa juu ni ya kweli kama ni juavyo/tujuavyo na niaminivyo/tuaminivyo. (I /We declare thar the above information is correct to the best of my knowledge/ourknowledge)
Tarehe ya kujaza fomu(date of application)
Saini ya Mwombaji au Mkurugenzi kwa niaba ya Kampuni iliyo"Limited"
(applicant/Director's
Signature).....
Mhuri(Rubber Stamp).....

14. Maombi/Uamuzi kuhusu maombi(for official use at Village/Land/Health and Licensing Committees).

	Apewe/Asipe we	Maelezo	Tarehe	Sahihi/Muhuri
(i) Serikali ya Kijiji(Maombi mapya ya vijijini Kundi B				
(ii) Afisa wa Afya(Maombi yote mapya)ya Hoteli za kawaida,vilabu vya pombe, utengenezaji/uuzaji vyakula na vinywaji.				
(iii) Afisa Biashara (maombi yote)				
(iv) Afisa Mipango Miji/Halmashauri ya Wilaya/Miji/Manispaa/Jiji				
(v) Halmashauri ya Wilaya/Miji/Manispaa/Jiji/ Wizara				

15 Kwa matumizi ya ofisi tu (for official use only)

Ada iliyolipwa Tshs.Namba ya Stakabadhi.....

Ya tarehe20.....

Sahihi na Mhuri wa Mpokeaji

Namba ya Leseni.....ya tarehe.....20.....

Tarehe.....20

.....
Sahihi na Mhuri wa Mpokeaji